

## PSO Board Meeting Minutes

August 29, 2022

- I. Attendees
  - A. PSO Board Members
    - 1. Marcy Finn, Lower School Headmaster
    - 2. Amber Dyer, Upper School Headmaster
    - 3. Amy Mackenroth, Lower School PSO President
    - 4. Paulina Moreno, Upper School PSO President
    - 5. Katie Cotter, Upper School PSO Vice President
    - 6. Nate Mackenroth, PSO Treasurer
  - B. Observers
    - 1. Rachel Pauletti, Upper School Assistant Headmaster
    - 2. Mary Pantin, Lower School Dean of Academics (Taking Minutes)
    - 3. Other Parents, including: Melody Zaragoza, Desiree Aprekuma, Wendi Blank, Nelly Macias, Heather Hall, Paloma Sabau, Gina Raab, Christina Borders, Marisa Hershey, Nelly Macias, Nicole Amundson, Melissa Fritcher
- II. Quorum (51% of Current Board Members) Achieved
- III. Welcome and Introductions (A. Mackenroth)
  - A. Mrs. Mackenroth introduced herself and the PSO Board to the group of attendees, including Nate Mackenroth as the Treasurer. Upper School PSO board members were introduced: Paulina Moreno as President, Katie Cotter as Vice President.
- IV. Upcoming Events
  - A. Mrs. Mackenroth shared an event calendar for both Upper and Lower Schools, a broad view of the year.
  - B. Mrs. Mackenroth reported that our first big event for Lower School is Autumn Fest.
  - C. Ms. Pauletti reported the first big event for Upper School will be the US Cookout on September 16th, concluding their Culture Week. Both Upper and Lower will be seeking volunteers in various capacities.
  - D. Dates were discussed in Dec, for end-of-semester socials for both Upper and Lower. Ground Control was used in the past for Lower. Ninja Warrior Kids

was discussed this year as an option; the Southlake location which has moved and is larger.

- V. Spirit Nights (Zaragoza)
  - A. Ms. Zaragoza informed attendees that, due to a staffing change at Spring Creek, no fall date is available for us, but only spring. Rather than Spring Creek in the fall, Mrs. Zaragoza is looking for an alternative: “Our Place Indian Cuisine” was discussed. Spring Creek Spirit Night in the spring will be February 7th and 8th.
- VI. Spirit Store
  - A. Paloma Sabau volunteered to take over the Spirit Store from Ashley Davis who served last year. Mary Pantin is putting the two ladies in touch so that Mrs. Davis can get Mrs. Sabau the login information, etc. It was clarified that the Spirit Store does not stock inventory, but orders are filled online.
- VII. Faculty Luncheons
  - A. Melissa Fritcher is coordinating for Lower, Nicole Amundson for Upper.
  - B. The first event is for both Upper and Lower schools: Breakfast Tacos as a “welcome back” on Tuesday, September 6th (the first day back after Labor Day) for Lower School and Friday, September 9th for Upper School. After that, faculty luncheons take place on Wednesdays for the Lower School (Lower School PD Days) and Fridays for the Upper School (Upper School PD Days).
- VIII. Other Faculty Support
  - A. The floor was opened and it was agreed upon that snacks and coffee in the faculty lounges is the most important thing for the teachers.
  - B. Carpool and Directory: PSO is conducting a survey of Upper and Lower to see if there is enough parent interest/need for help arranging carpooling that the school would provide a matching service in the form of a software purchase. Due to the expense, enough demand is needed before the school would purchase. There was a majority of hands shown indicating that people wish to see the directory updated, continued, and made available to parents.
- IX. Treasurer’s Report (N. Mackenroth)
  - A. Mr. Mackenroth updated that banking will be done at Frost. The process was long and detailed, but is nearly complete. PSO thinks they will be able to access funds and deposits by Friday, September 2, 2022.
  - B. There is a large amount of cash on hand which the Treasurer will deposit. Checks which were held since summer from used uniform sales will be deposited this week.
  - C. Families who wrote checks for that back in June were advised about the late cashing situation and given the opportunity to hold their check if need be.

- X. No upper or lower school representative made mention of any new or outstanding items or reports at the end of the meeting