



PSO Meeting Minutes

Tuesday, March 18th, 2025

Meeting Called to Order at 8:03am by Paulina Moreno, Upper School PSO President

- I. Attendees
 - A. PSO Board Members
 - 1. Amy Mackenroth, Lower School PSO President
 - 2. Paulina Moreno, Upper School PSO President
 - 3. Gina Raab, Upper School PSO Vice President
 - 4. Nelly Macias, PSO Secretary
 - B. Great Hearts Irving Leadership
 - 1. Charles Brogan, Lower School Headmaster
 - 2. Amber Dyer, Upper School Headmaster
 - 3. Keo Strull, Director of Academy Giving
 - C. Observers
 - 1. Angela Cassimere, GHI 8th Grade Parent
- II. Quorum (51% of Current Board Members) Achieved
- III. Discussion of Items from Agenda
 - A. Treasure's Report (Amy Mackenroth spoke for Nate Mackenroth, PSO Treasurer):
 - 1. PSO Budget is generally on trend for the year
 - 2. Total Revenue for this school year is ~\$13,000 not counting the ~\$10,000 generated from the June 2024 Used Uniform Sale which totals ~\$23,000
 - 3. Total Spent this school year is ~ \$17,000
 - 4. Have sold ~\$1,500 worth of Spirit Shirts
 - 5. Spirit Night at Panda Express on February 27th generated \$512.54
 - 6. Teacher Appreciation Week (May 5th-9th) usually costs ~\$5,000 and we typically need to raise \$3-\$4,000 in donations, perhaps additional Spirit Shirts Sales can help fund TAW
 - B. Used Uniform Sale (Paulina Moreno):
 - 1. Jumpers: Mr. Brogan approves the selling of used uniform jumpers for girls in K-2nd, Dress Code section of School Handbook will be updated
 - 2. Summer Sale Date: will be most likely be the first (June 6th & 7th) or second (June 13th & 14th) weekend of June 2025, physical room prep will need to be done the Thursday before the weekend sale, logistics



to be discussed and finalized between PSO, Mr. Borgan, Dr. Dyer, Mrs. Connor and Used Uniform Sale Lead, Ivette Molina

C. New LS Volunteer Committees & Opportunities (Amy Mackenroth & Mr. Brogan)

1. Referenced Great Hearts Northern Oaks PSO Operations Handbook August 2024 Edition, pages 12-15
2. Lower School parents say they are interested in volunteering, don't know if we will have enough volunteers
3. Lower School will hold a Volunteer Interest/ Awareness/ Opportunities Meeting in April 2025
4. Gina Raab suggested utilizing Konstella for all volunteer information and signups as it is hard to get parents excited about volunteering and to volunteer. Konstella would be a new approach.
5. Paulina Moreno would like to see more parents volunteering and thinks the Lower School parents would like to see their children when they volunteer.
6. Lower School will need to hold a Volunteer Orientation & Training which would include a video on FERPA in August 2025 (Mrs. Connor handles at Upper School with US front desk volunteers, etc.)

D. Adoption of a PSO Handbook (Amy Mackenroth):

1. Amy Mackenroth will share a Word version of the Great Hearts Northern Oaks PSO Operations Handbook, August 2024 Edition with the PSO Board for the team to edit, write comments or one can markup hard copy, scan and send to Amy. Amy will consolidate everyone's edits. Goal is to finalize and approve at our final May 15th PSO Meeting.

E. Upcoming Events (Paulina Moreno):

1. Bye Bye Birdie Musical: 3 out of 4 shows are sold out, the Saturday, March 22nd 2pm show still has tickets available
2. Monthly Teacher Luncheons: going well, we could use another 2nd Grade parent volunteer tomorrow at the Lower School Teacher Luncheon
3. Lower School Field Day: Friday, April 11th (need to be cognizant of it being a Lenten Friday and offer non-meat options)
4. Upper School Field Day: Thursday, March 27th PSO will order Chick-fil-a Lunches for parent volunteers



5. Floresco: Keo Strull will be hosting volunteers next Wednesday, March 26th at the Great Hearts North Texas corporate office to stuff envelopes with invitations for mailing. As of now sponsorships total ~\$40,000, Keo would like for it to be double that amount. We do not make very much money off of ticket sales as they cover our costs. This year a certain number of tickets will be allotted for teachers/ staff and they will be first come, first serve. A stand alone Floresco email is needed.
6. HS Cookout – In-N-Out: will be held in May 2025. In-N-Out has been booked again as they make it easy and previous events have been successful. This year PSO will charge \$6/ burger and would also like to book Rita's Ice to attend/ sell icees. PSO will work on a creative solution to get scholars through the In-N-Out line faster. PSO may implement a policy of no custom burger orders, unless a scholar has an allergy.
7. Teacher Appreciation Week: May 5th-9th, Lower School and Upper School will do the same daily themes, cater food
8. Spirit Events – End of the School Year Event: Need to decide on and book event venues. No need to book for High School. The Middle School event may be held at a trampoline park. The Lower School event may be held at Cottonwood Park and invite Rita's Ice to sell icees. Events to be held most likely the week of May 12th.

Meeting Adjourned at 9:09am by Paulina Moreno.